

Learn: Core

Course Catalog – 2021



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PANDEMIC RESPONSE

COMPLIANCE AND LEGAL

- EMPLOYMENT LAW
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- CYBERSECURITY

CUSTOMER SERVICE

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- HARASSMENT

HUMAN RESOURCES

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- PERFORMANCE MANAGEMENT
- WELLNESS

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WORKPLACE SKILLS:

- General Courses
- Basic Presentation Skills
- Business Writing
- Interpersonal Communication
- Listening Essentials
- Time Management
- Working with Difficult People
- Workplace Conflict

WORKPLACE SAFETY

PERSONAL SAFETY

WORKPLACE SAFETY



Pandemic Response



Assessing Your Organization's Risks

🕒 30 minutes

🗣️ English

Becoming a Successful Collaborator

🕒 30 minutes

🗣️ English

Contributing as a Virtual Team Member

🕒 18 minutes

🗣️ English

Establishing Effective Virtual Teams

🕒 30 minutes

🗣️ English

Facing Virtual Team Challenges

🕒 24 minutes

🗣️ English

Forging Ahead with Perseverance and Resilience

🕒 30 minutes

🗣️ English

General Information: Coronavirus and COVID-19

🕒 36 minutes

🗣️ English and Spanish

Managing in a Crisis

🕒 18 minutes

🗣️ English

Responding Effectively to Risks

🕒 24 minutes

🗣️ English

The Pandemic Response training courses will be available through December 31, 2021 to help employers manage the impacts of COVID-19 on their workplaces.

Compliance and Legal

EMPLOYMENT LAW

EEO and Lawful Hiring

🕒 30 minutes

🗣️ English

HIPAA Privacy Essentials

🕒 66 minutes

🗣️ English

HIPAA for Non-Medical Employers

🕒 24 minutes

🗣️ English

HIPAA - Privacy Rule for Business Associates

🕒 24 minutes

🗣️ English

HIPAA - Privacy Rule for Covered Entities

🕒 30 minutes

🗣️ English

HIPAA - Security Rule for Business Associates

🕒 24 minutes

🗣️ English

HIPAA - Security Rule for Business Associates

🕒 24 minutes

🗣️ English

Privacy and Information Security

🕒 60 minutes

🗣️ English

Union Awareness

🕒 42 minutes

🗣️ English

Wage and Hour Awareness for Managers

🕒 60 minutes

🗣️ English

Wage and Hour for Employees

🕒 30 minutes

🗣️ English

Workplace Management: Employment Laws and Regulations

🕒 108 minutes

🗣️ English



Compliance and Legal (continued)

ETHICS

Business Ethics

🕒 30 minutes

🗣️ English

Code of Conduct Awareness

🕒 12 minutes

🗣️ English

Code of Conduct Awareness – Higher Education Edition

🕒 12 minutes

🗣️ English

Compliance Impact: Business Ethics– Adjusting the Figures

🕒 6 minutes

🗣️ English

Financial Integrity

🕒 24 minutes

🗣️ English

Foreign Corrupt Practices Act

🕒 48 minutes

🗣️ English

Global Conflicts of Interest

🕒 18 minutes

🗣️ English

Integrity in the Workplace

🕒 60 minutes

🗣️ English

HR COMPLIANCE

FERPA for Higher Education

🕒 30 minutes

🗣️ English

Promoting a Substance-free Workplace

🕒 30 minutes

🗣️ English

Rightful Employment Termination

🕒 30 minutes

🗣️ English

LEAVES OF ABSENCE

FMLA Leave and More: An Overview of Legally Protected Leave

🕒 30 minutes

🗣️ English



Computer and IT



CYBERSECURITY

Global Cybersecurity Basics

🕒 12 minutes

🗣️ English

Global Privacy and Information Security

🕒 24 minutes

🗣️ English

IT Security for End Users: IT Security Fundamentals

🕒 54 minutes

🗣️ English

Customer Service

Creating and Sustaining a Customer-focused Organization

🕒 60 minutes

🗣️ English

Customer Advocacy: Communicating to Build Trusting Customer Relationships

🕒 60 minutes

🗣️ English

Customer Service Confrontation and Conflict

🕒 60 minutes

🗣️ English

Customer Service Fundamentals: Building Rapport in Customer Relationships

🕒 60 minutes

🗣️ English

Customer Service over the Phone

🕒 60 minutes

🗣️ English

Customer-driven Process Improvement: Identifying Customer Needs

🕒 60 minutes

🗣️ English

Developing Your Customer Focus

🕒 12 minutes

🗣️ English

Essential Skills for Professional Telephone Calls

🕒 60 minutes

🗣️ English

Shaping the Direction of Customer Service in Your Organization

🕒 60 minutes

🗣️ English

The Angry Caller: What's Your Plan?

🕒 6 minutes

🗣️ English

Harassment

DIVERSITY

Diversity on the Job: The Importance of Diversity and the Changing Workplace

🕒 60 minutes

🗣️ English

Global Diversity

🕒 30 minutes

🗣️ English

A Manager's Guide to Diversity, Inclusion, and Accommodation

🕒 30 minutes

🗣️ English

Managing Workforce Generations: Working with a Multigenerational Team

🕒 60 minutes

🗣️ English

Managing Multigenerational Employees

🕒 24 minutes

🗣️ English

Maintaining a Cohesive Multigenerational Workforce

🕒 24 minutes

🗣️ English

HARASSMENT

Bullying and Hazing on Campus

🕒 35 minutes

🗣️ English

Harassment Prevention for California Managers

🕒 143 minutes

🗣️ English and Spanish

Harassment Prevention for Connecticut Managers

🕒 140 minutes

🗣️ English and Spanish

Harassment Prevention for Maine Managers

🕒 78 minutes

🗣️ English and Spanish

Harassment Prevention for US Employees

🕒 30 minutes

🗣️ English and Spanish

Harassment Prevention for US Managers

🕒 75 minutes

🗣️ English and Spanish

Preventing Bullying and Violence

🕒 30 minutes

Preventing Harassment in the Global Workplace, Employee Edition

🕒 30 minutes

🗣️ English and Spanish

Preventing Harassment in the Global Workplace, Manager Edition

🕒 30 minutes

🗣️ English and Spanish

Title IX for Higher Education

🕒 30 minutes

Human Resources

LEADERSHIP

Achieve Your Objectives through Effective Delegation

🕒 24 minutes
🗣️ English

Being an Effective Team Member

🕒 60 minutes
🗣️ English

Building and Leading Teams

🕒 12 minutes
🗣️ English

First Time Manager: Understanding a Manager's Role

🕒 60 minutes
🗣️ English

Leadership Essentials: Motivating Employees

🕒 60 minutes
🗣️ English

Leading Teams: Building Trust and Commitment

🕒 60 minutes
🗣️ English

Leading Teams: Dealing with Conflict

🕒 60 minutes
🗣️ English

Leading Teams: Developing the Team and its Culture

🕒 60 minutes
🗣️ English

Leading Teams: Establishing Goals, Roles, and Guidelines

🕒 42 minutes
🗣️ English

Leading Teams: Motivating and Optimizing Performance

🕒 60 minutes
🗣️ English

Leading Teams: Managing Virtual Teams

🕒 60 minutes
🗣️ English

PEOPLE OPERATIONS

A Manager's Guide to Discipline and Documentation

🕒 30 minutes
🗣️ English

Compensation and Benefits: Managing Policies, Programs, and Activities

🕒 30 minutes
🗣️ English

Management of People: Talent Acquisition and Retention

🕒 102 minutes
🗣️ English

Managing Special Leaves of Absence Situations

🕒 102 minutes
🗣️ English

Retaining Your Talent Pool

🕒 120 minutes
🗣️ English

Strategies for Successful Employee Onboarding: Assessing Program Success

🕒 60 minutes
🗣️ English

Strategies for Successful Employee Onboarding: Getting Started

🕒 60 minutes
🗣️ English

The Benefits and Challenges of Engaging Employees

🕒 60 minutes
🗣️ English

Workforce Planning and Employment: Orientation, Onboarding, and Exit Strategies

🕒 90 minutes
🗣️ English

Human Resources (continued)



WELLNESS

Optimizing Your Work/Life Balance: Maintaining Your Life Balance

🕒 60 minutes
🗣️ English

Optimizing Your Work/Life Balance: Taking Control of Your Stress

🕒 60 minutes
🗣️ English

PERFORMANCE MANAGEMENT

Human Resource Development: Performance Appraisal and Talent Management

🕒 60 minutes
🗣️ English

Monitoring and Improving Performance

🕒 60 minutes
🗣️ English

Performance Appraisal Essentials: 360-degree Appraisals

🕒 60 minutes
🗣️ English

Performance Appraisal Essentials: Conducting Traditional Appraisals

🕒 60 minutes
🗣️ English

Pandemic Flu Awareness

🕒 72 minutes
🗣️ English

Performance Appraisal Essentials: Planning for Appraisals

🕒 60 minutes
🗣️ English

Planning for Performance

🕒 60 minutes
🗣️ English

Strategies for Successful Employee Onboarding: An Introduction

🕒 60 minutes
🗣️ English

Professional Development

MEETINGS

Dealing with Common Meeting Problems

🕒 60 minutes
🗣️ English

Managing Effective Business Meetings

🕒 60 minutes
🗣️ English

Preparing for Effective Business Meetings

🕒 60 minutes
🗣️ English

WORKPLACE SKILLS: GENERAL COURSES

Are You Listening to Your Customers?

🕒 6 minutes
🗣️ English

Communicating Across Cultures

🕒 60 minutes
🗣️ English

Communication Methods that Make Sense and Make Your Point

🕒 60 minutes
🗣️ English

Creating a Compelling Job Description

🕒 6 minutes
🗣️ English

Creating a Positive Attitude

🕒 120 minutes
🗣️ English

Emergency Response in the Workplace

🕒 42 minutes
🗣️ English

Essentials of Interviewing and Hiring: Conducting an Effective Interview

🕒 60 minutes
🗣️ English

Getting Results without Direct Authority: Persuasive Communication

🕒 60 minutes
🗣️ English

Handling Difficult Conversations Effectively

🕒 60 minutes
🗣️ English

Interviewing: Doing it Right

🕒 30 minutes
🗣️ English

Management Essentials: Confronting Difficult Employee Behavior

🕒 60 minutes
🗣️ English

Management of People: Total Rewards

🕒 78 minutes
🗣️ English

Solving Problems: Framing the Problem

🕒 30 minutes
🗣️ English

Techniques for Communicating Effectively with Senior Executives

🕒 60 minutes
🗣️ English

Telecommuting Basics: Communication Strategies for the Remote Employee

🕒 60 minutes
🗣️ English

The Internet, Social Media, and Electronic Communication

🕒 60 minutes
🗣️ English

The Voice of Leadership: Effective Leadership Communication Strategies

🕒 60 minutes
🗣️ English

Training and Development

🕒 120 minutes
🗣️ English

Using E-mail and Instant Messaging Effectively

🕒 60 minutes
🗣️ English

Professional Development (continued)

WORKPLACE SKILLS: BASIC PRESENTATION SKILLS

Basic Presentation Skills: Creating a Presentation

🕒 60 minutes
🌐 English

Basic Presentation Skills: Delivering a Presentation

🕒 60 minutes
🌐 English

Basic Presentation Skills: Planning a Presentation

🕒 60 minutes
🌐 English

WORKPLACE SKILLS: BUSINESS WRITING

Business Writing: Editing and Proofreading

🕒 42 minutes
🌐 English

Business Writing: How to Write Clearly and Concisely

🕒 30 minutes
🌐 English

Business Writing: Know Your Readers and Your Purpose

🕒 30 minutes
🌐 English

WORKPLACE SKILLS: INTERPERSONAL COMMUNICATION

Interpersonal Communication: Being Approachable

🕒 60 minutes
🌐 English

Interpersonal Communication: Communicating Assertively

🕒 60 minutes
🌐 English

Interpersonal Communication: Communicating with Confidence

🕒 60 minutes
🌐 English

Interpersonal Communication: Listening Essentials

🕒 60 minutes
🌐 English

Interpersonal Communication: Targeting Your Message

🕒 60 minutes
🌐 English



Professional Development (continued)

WORKPLACE SKILLS: LISTENING ESSENTIALS

Listening Essentials: Improving Your Listening Skills

🕒 60 minutes
🗣️ English

Listening Essentials: The Basics of Listening

🕒 60 minutes
🗣️ English

Listening to Improve Conversation

🕒 6 minutes
🗣️ English

WORKPLACE SKILLS: TIME MANAGEMENT

Time Management: Analyzing Your Use of Time

🕒 60 minutes
🗣️ English

Time Management: Avoiding Time Stealers

🕒 60 minutes
🗣️ English

Time Management: Planning and Prioritizing Your Time

🕒 60 minutes
🗣️ English

WORKPLACE SKILLS: WORKING WITH DIFFICULT PEOPLE

Working with Difficult People: Dealing with Micromanagers

🕒 60 minutes
🗣️ English

Working with Difficult People: How to Work with Aggressive People

🕒 60 minutes
🗣️ English

Working with Difficult People: How to Work with Manipulative People

🕒 60 minutes
🗣️ English

Working with Difficult People: How to Work with Negative People

🕒 60 minutes
🗣️ English

Working with Difficult People: How to Work with Procrastinators

🕒 60 minutes
🗣️ English

Working with Difficult People: How to Work with Self-serving People

🕒 60 minutes
🗣️ English

Working with Difficult People: Identifying Difficult People

🕒 60 minutes
🗣️ English

Professional Development (continued)

WORKPLACE SKILLS: WORKPLACE CONFLICT

Workplace Conflict: Recognizing and Responding to Conflict

🕒 60 minutes

🗣️ English

Workplace Conflict: Strategies for Resolving Conflicts

🕒 60 minutes

🗣️ English

WORKPLACE SAFETY: PERSONAL SAFETY

Cold Stress

🕒 30 minutes

🗣️ English

Electrical Safety

🕒 30 minutes

🗣️ English

Fall Protection

🕒 30 minutes

🗣️ English and Spanish

Fire Safety and Prevention

🕒 30 minutes

🗣️ English

Flammable Liquids

🕒 50 minutes

🗣️ English

Heat Stress Recognition and Prevention

🕒 30 minutes

🗣️ English and Spanish

Industrial Ergonomics

🕒 30 minutes

🗣️ English

Ladder Safety

🕒 30 minutes

🗣️ English and Spanish

Office Ergonomics

🕒 25 minutes

🗣️ English

Portable Fire Extinguishers

🕒 30 minutes

🗣️ English

Workplace Security Awareness

🕒 30 minutes

🗣️ English

WORKPLACE SAFETY: WORKPLACE SAFETY

Active Shooter

🕒 30 minutes

🗣️ English

Active Shooter: Preparation, Warning Signs and Survival

🕒 20 minutes

🗣️ English

Learn: Workplace Harassment Prevention

Course Catalog – 2021



Contents

WORKPLACE HARASSMENT PREVENTION

DIVERSITY

HARASSMENT



DIVERSITY

Overcoming Your Own Unconscious Biases

⌚ 24 minutes

🗣️ English

Overcoming Unconscious Bias in the Workplace

⌚ 24 minutes

🗣️ English

Unconscious Bias

⌚ 6 minutes

🗣️ English

Understanding Unconscious Bias

⌚ 24 minutes

🗣️ English

Your Role in Workplace Diversity

⌚ 30 minutes

🗣️ English

Workplace Harassment Prevention

HARASSMENT PREVENTION

Bullying and Hazing on Campus

🕒 36 minutes

🗣️ English

Harassment Prevention for California Employees

🕒 78 minutes

🗣️ English and Spanish

Harassment Prevention for California Managers

🕒 144 minutes

🗣️ English and Spanish

Harassment Prevention for Connecticut Employees

🕒 126 minutes

🗣️ English and Spanish

Harassment Prevention for Connecticut Managers

🕒 138 minutes

🗣️ English and Spanish

Harassment Prevention for Delaware Employees

🕒 48 minutes

🗣️ English and Spanish

Harassment Prevention for Delaware Managers

🕒 78 minutes

🗣️ English and Spanish

Harassment Prevention for Illinois Employees

🕒 54 minutes

🗣️ English and Spanish

Harassment Prevention for Illinois Employees (Restaurant / Bar)

🕒 36 minutes

🗣️ English and Spanish

Harassment Prevention for Illinois Managers

🕒 78 minutes

🗣️ English and Spanish

Harassment Prevention for Illinois Managers (Restaurant / Bar)

🕒 60 minutes

🗣️ English and Spanish

Harassment Prevention for Maine Employees

🕒 48 minutes

🗣️ English and Spanish

Harassment Prevention for Maine Managers

🕒 78 minutes

🗣️ English and Spanish

Harassment Prevention for New York State & New York City Employees

🕒 54 minutes

🗣️ English and Spanish

Harassment Prevention for New York State & New York City Managers

🕒 84 minutes

🗣️ English and Spanish

Harassment Prevention for US Employees

🕒 42 minutes

🗣️ English and Spanish

Harassment Prevention for US Managers

🕒 72 minutes

🗣️ English and Spanish

Preventing Bullying and Violence

🕒 18 minutes

🗣️ English

Preventing Harassment in the Global Workplace – Employee Edition

🕒 30 minutes

🗣️ English and Spanish

Preventing Harassment in the Global Workplace – Manager Edition

🕒 24 minutes

🗣️ English and Spanish

Title IX for Higher Education

🕒 24 minutes

🗣️ English

Learn: Workplace Safety

Course Catalog – 2021



Contents

ENVIRONMENT & CLIMATE

- ENVIRONMENTAL COMPLIANCE
- HAZARDOUS COMMUNICATIONS
- HAZARDOUS WASTE

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- OSHA AND GENERAL SAFETY
- PERSONAL PROTECTIVE EQUIPMENT (PPE)
- PERSONAL SAFETY
- TRANSPORTATION
 - General Courses
 - Department of Transportation (DOT)
 - Forklift Operation
 - International Air Transport Association (IATA)
 - International Maritime Dangerous Goods (IMDG)



Environment & Climate

ENVIRONMENTAL COMPLIANCE

Asbestos

🕒 30 minutes
🗣️ English

Environmental Regulations Overview

🕒 30 minutes
🗣️ English

Lead Awareness in Construction

🕒 30 minutes
🗣️ English

Lead Awareness in General Industry

🕒 30 minutes
🗣️ English

HAZARDOUS COMMUNICATIONS

Decontamination (HAZWOPER)

🕒 30 minutes
🗣️ English

Emergency Response and Spill Control (HAZWOPER)

🕒 24 minutes
🗣️ English

Fire and Explosion Hazards (HAZWOPER)

🕒 30 minutes
🗣️ English

Globally Harmonized System of Classification and Labeling of Chemicals (GHS)

🕒 30 minutes
🗣️ English

Hazard Communication (HAZWOPER)

🕒 42 minutes
🗣️ English

Hazard Communication: An Employee's Right to Know

🕒 48 minutes
🗣️ English and Spanish

Heat and Cold Exposure Management (HAZWOPER)

🕒 24 minutes
🗣️ English

Personal Protective Equipment (HAZWOPER)

🕒 42 minutes
🗣️ English

Regulatory Overview (HAZWOPER)

🕒 24 minutes
🗣️ English

Site Safety and Health Plan Procedures (HAZWOPER)

🕒 18 minutes
🗣️ English

Toxicology (HAZWOPER)

🕒 24 minutes
🗣️ English

Regulatory Overview (HAZWOPER)

🕒 24 minutes
🗣️ English

Site Control (HAZWOPER)

🕒 30 minutes
🗣️ English



*HAZWOPER stands for Hazardous Waste Operations and Emergency Response

Environment & Climate (continued)



HAZARDOUS WASTE

Biosafety Hazardous Waste Handling and Disposal

🕒 36 minutes

🗣️ English

Hazardous Material Handling and Storage

🕒 54 minutes

🗣️ English

Hazardous Material Handling and Storage

🕒 60 minutes

🗣️ English

Hazardous Waste Generator (RCRA)

🕒 30 minutes

🗣️ English

Storm Water Pollution Prevention

🕒 36 minutes

🗣️ English

Universal Waste Rule Training

🕒 30 minutes

🗣️ English

Waste Minimization and Pollution Prevention for Employees

🕒 18 minutes

🗣️ English

Workplace Safety

WORKPLACE SAFETY

Active Shooter

- 🕒 30 minutes
- 🗣️ English

Active Shooter: Preparation, Warning Signs and Survival

- 🕒 20 minutes
- 🗣️ English

Emergency and Disaster Preparedness

- 🕒 30 minutes
- 🗣️ English and Spanish

Food Allergen Safety

- 🕒 42 minutes
- 🗣️ English and Spanish

Food Safety and Handling

- 🕒 168 minutes
- 🗣️ English

Foodservice Worker Safety

- 🕒 30 minutes
- 🗣️ English and Spanish

Liquefied Petroleum Gas (LPG) Safety

- 🕒 18 minutes
- 🗣️ English

Lockout/Tagout for Authorized Persons

- 🕒 90 minutes
- 🗣️ English and Spanish

Lockout/Tagout

- 🕒 24 minutes
- 🗣️ English

Workplace Safety Orientation

- 🕒 36 minutes
- 🗣️ English



Workplace Safety (continued)

OSHA AND GENERAL SAFETY

Accident Investigation and Reporting

🕒 36 minutes
🗣️ English

Aerial Work Platforms

🕒 30 minutes
🗣️ English and Spanish

Behavior-based Safety for Supervisors

🕒 42 minutes
🗣️ English)

Chemical Process Safety

🕒 18 minutes
🗣️ English

Chemical Process Safety Management

🕒 42 minutes
🗣️ English

Compressed Gas Safety

🕒 30 minutes
🗣️ English

Confined Spaces

🕒 48 minutes
🗣️ English and Spanish

Contractor Safety

🕒 30 minutes
🗣️ English

Crane Signaling and Communications

🕒 18 minutes
🗣️ English

Global Safety Principles: Indoor Hoisting and Rigging

🕒 30 minutes
🗣️ English

Hand and Power Tool Safety

🕒 30 minutes
🗣️ English and Spanish

Hand and Power Tool Safety Impact: Pneumatic Tools

🕒 6 minutes
🗣️ English

Hydrogen Sulfide

🕒 30 minutes
🗣️ English

Introduction to Industrial Hygiene

🕒 54 minutes
🗣️ English

Introduction to OSHA

🕒 132 minutes
🗣️ English

Job Hazard Analysis

🕒 30 minutes
🗣️ English

Lead Awareness in General Industry

🕒 30 minutes
🗣️ English

Machine Guarding

🕒 30 minutes
🗣️ English

Mold Awareness

🕒 42 minutes
🗣️ English

NFPA 1600 Disaster/Emergency Management

🕒 60 minutes
🗣️ English

NFPA 70E Electrical Safety in the Workplace 2015 Edition

🕒 120 minutes
🗣️ English

Office Safety

🕒 30 minutes
🗣️ English

OSHA 300 Recordkeeping

🕒 60 minutes
🗣️ English

Regulatory Information

🕒 24 minutes
🗣️ English

Rigging Equipment and Inspection

🕒 30 minutes
🗣️ English

Safety at Work: A Systematic Approach

🕒 30 minutes
🗣️ English

Workplace Safety (continued)

OSHA AND GENERAL SAFETY (CONTINUED)

Safety Data Sheets

- 🕒 60 minutes
- 🗣️ English and Spanish

Scaffolding and Ladder Safety

- 🕒 42 minutes
- 🗣️ English

Scissor Lifts

- 🕒 30 minutes
- 🗣️ English

Slips, Trips and Falls

- 🕒 12 minutes
- 🗣️ English and Spanish

Spill Prevention and Control

- 🕒 30 minutes
- 🗣️ English

Spill Prevention, Control, and Countermeasure Plan

- 🕒 30 minutes
- 🗣️ English

Trenching and Excavation Safety

- 🕒 24 minutes
- 🗣️ English

Warehouse Safety

- 🕒 30 minutes
- 🗣️ English

Welding, Cutting, and Brazing

- 🕒 30 minutes
- 🗣️ English

Workplace Inspections

- 🕒 60 minutes
- 🗣️ English

Workplace Safety Orientation

- 🕒 36 minutes
- 🗣️ English and Spanish

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Hearing Conservation

- 🕒 36 minutes
- 🗣️ English

PPE: Eye and Face Protection

- 🕒 30 minutes
- 🗣️ English

PPE: Foot and Leg Protection

- 🕒 30 minutes
- 🗣️ English

PPE: Hand Protection

- 🕒 30 minutes
- 🗣️ English and Spanish

PPE: Head Protection

- 🕒 30 minutes
- 🗣️ English

PPE: Personal Protective Equipment

- 🕒 30 minutes
- 🗣️ English and Spanish

Respiratory Protection

- 🕒 30 minutes
- 🗣️ English and Spanish

Respiratory Protection Impact: Donning and Doffing

- 🕒 6 minutes
- 🗣️ English



Workplace Safety (continued)



PERSONAL SAFETY

Back Safety and Injury Prevention

- 🕒 12 minutes
- 🌐 English and Spanish

Benzene Awareness

- 🕒 60 minutes
- 🌐 English

Bloodborne Pathogen Awareness

- 🕒 48 minutes
- 🌐 English and Spanish

Cold Stress

- 🕒 30 minutes
- 🌐 English

Electrical Safety

- 🕒 42 minutes
- 🌐 English

Fall Protection

- 🕒 30 minutes
- 🌐 English and Spanish

Fire Safety and Prevention

- 🕒 18 minutes
- 🌐 English

First Aid: Basic

- 🕒 60 minutes
- 🌐 English

First Aid: Medical Emergencies

- 🕒 48 minutes
- 🌐 English

Flammable Liquids

- 🕒 48 minutes
- 🌐 English

Global Safety Principles: Silica in General Industry

- 🕒 24 minutes
- 🌐 English and Spanish

Hazards to Outdoor Workers

- 🕒 36 minutes
- 🌐 English

Heat Stress Recognition and Prevention

- 🕒 18 minutes
- 🌐 English and Spanish

Industrial Ergonomics

- 🕒 30 minutes
- 🌐 English

Laboratory Safety

- 🕒 24 minutes
- 🌐 English

Ladder Safety

- 🕒 24 minutes
- 🌐 English and Spanish

Office Ergonomics

- 🕒 30 minutes
- 🌐 English

Portable Fire Extinguishers

- 🕒 42 minutes
- 🌐 English

Preventing Identity Theft

- 🕒 30 minutes
- 🌐 English

Workplace Security Awareness

- 🕒 36 minutes
- 🌐 English

Workplace Safety (continued)

TRANSPORTATION: GENERAL COURSES

Accident Procedures Involving Large Vehicles

- 🕒 30 minutes
- 🗣️ English

Collision Avoidance

- 🕒 30 minutes
- 🗣️ English and Spanish

Defensive Driving

- 🕒 18 minutes
- 🗣️ English and Spanish

Defensive Driving Fundamentals

- 🕒 54 minutes
- 🗣️ English and Spanish

Defensive Driving: Truck Safety

- 🕒 180 minutes
- 🗣️ English

Distracted Driving

- 🕒 30 minutes
- 🗣️ English and Spanish

Emergency Situations While Driving

- 🕒 30 minutes
- 🗣️ English and Spanish

Ergonomics and Injury Prevention for Commercial Vehicle Operators

- 🕒 36 minutes
- 🗣️ English

Flagging Safety

- 🕒 78 minutes
- 🗣️ English

Flatbed Cargo Securement

- 🕒 36 minutes
- 🗣️ English

Hazardous Materials: Infectious Materials Transportation by Ground

- 🕒 48 minutes
- 🗣️ English

Hazardous Weather Driving for Commercial Vehicle Operators

- 🕒 48 minutes
- 🗣️ English

Loading Dock Safety

- 🕒 30 minutes
- 🗣️ English

Negotiating Hazards for Commercial Vehicles

- 🕒 42 minutes
- 🗣️ English

Packaging Small Quantities

- 🕒 48 minutes
- 🗣️ English

Safe Vehicle Backing

- 🕒 30 minutes
- 🗣️ English

Trailer Coupling and Uncoupling

- 🕒 42 minutes
- 🗣️ English

Urban Driving

- 🕒 30 minutes
- 🗣️ English

US Export Controls

- 🕒 54 minutes
- 🗣️ English



Workplace Safety (continued)

TRANSPORTATION: DEPARTMENT OF TRANSPORTATION (DOT)

DOT 1: Hazardous Materials Table

🕒 48 minutes

🗣️ English

DOT 1: Introduction, Classification, and the Hazardous Materials Table

🕒 48 minutes

🗣️ English

DOT 2: Packaging, Labeling, Marking, and Placarding

🕒 54 minutes

🗣️ English

DOT 3: Shipping Papers

🕒 30 minutes

🗣️ English

DOT 4: Loading and Storage

🕒 36 minutes

🗣️ English

DOT: Air Brakes

🕒 30 minutes

🗣️ English

DOT: Drug and Alcohol Awareness

🕒 132 minutes

🗣️ English

DOT: Hours of Service

🕒 36 minutes

🗣️ English

DOT: Inspections

🕒 24 minutes

🗣️ English

DOT: Security for Shipment of Hazardous Materials

🕒 60 minutes

🗣️ English



Workplace Safety (continued)

TRANSPORTATION: FORKLIFT OPERATION

Forklift Operation 1: Safety Inspection and Maintenance

- 🕒 36 minutes
- 🌐 English and Spanish

Forklift Operation 2: Stability and Capacity

- 🕒 30 minutes
- 🌐 English and Spanish

Forklift Operation 3: Load Handling

- 🕒 24 minutes
- 🌐 English and Spanish

Forklift Operation 4: Traveling and Maneuvering

- 🕒 30 minutes
- 🌐 English and Spanish

Forklift Safety Awareness

- 🕒 30 minutes
- 🌐 English and Spanish

TRANSPORTATION: INTERNATIONAL AIR TRANSPORT ASSOCIATION (IATA)

IATA 1: Hazard Class Identification/Classification

- 🕒 42 minutes
- 🌐 English

IATA 2: Marking and Labeling

- 🕒 24 minutes
- 🌐 English

IATA 3: Packaging

- 🕒 36 minutes
- 🌐 English

IATA 4: Documentation

- 🕒 18 minutes
- 🌐 English

IATA 5: Limitations and Shipment Review

- 🕒 30 minutes
- 🌐 English

TRANSPORTATION: INTERNATIONAL MARITIME DANGEROUS GOODS (IMDG)

IMDG 1: Introduction, General Provisions, and Classifications

- 🕒 66 minutes
- 🌐 English

IMDG 2: Dangerous Goods List, Special Provisions and Exceptions

- 🕒 72 minutes
- 🌐 English

IMDG 3: Packaging, Marking, Labeling, Placarding, and Documentation

- 🕒 90 minutes
- 🌐 English

IMDG 4: Loading, Unloading, and Offering Dangerous Goods

- 🕒 60 minutes
- 🌐 English





Have questions? Let's connect.

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About

Mineral is the HR and compliance leader for growing businesses. Through a combination of data, technology and human expertise, our proactive solutions take the guesswork out of HR and compliance, giving clients peace of mind. To learn more, visit trustmineral.com.